

CHILDREN, YOUTH & FAMILIES COLLABORATIVE COMMISSION
MEETING NOTES – APRIL 9, 2015
CITY HALL, ROOM 3008

ATTENDANCE

Present

Gisselle Brown	Gwendolyn Lewis	Sonia Price
William Campbell	Mike Mackey	Joyce Rawlings
William Chesley	Tammy Mann	Carlos Suber
Rose Dawson	Christy Martinez	Kendallee Walker
Kate Garvey	Gwen Mullen	Margaret Walsh
Stacey Joyner	Jeffrey Murphy	Marc Williams

Excused Absent

Councilman John Chapman	Gerald Mann	Brian Orrenamaa
J. Glenn Hopkins	Sean McEneaney	
Councilman Tim Lovain		

Unexcused Absent

Chanece Bigelow	Anthony R. Smith	Eric Williams
-----------------	------------------	---------------

Staff

Jacqueline Coachman	Barbara Farrington	Deborah Warren
Carol Farrell	Ron Frazier	

WELCOME

In the absence of Chair Sean Mc McEneaney due to medical reasons, the meeting was chaired by Chair-Elect Kate Garvey.

REVIEW AND APPROVAL OF DRAFT DECEMBER AND FEBRUARY MEETING NOTES

Marc Williams moved the December meeting notes be approved as submitted. Stacey Joyner seconded the motion and the motion passed unanimously. Tammy Mann moved the meeting notes of the February meeting be approved. The motion was seconded by Margee Walsh and passed unanimously.

ESTABLISHMENT OF NOMINATING COMMITTEE

The charge to the Nominating Committee is to recruit candidates for the leadership positions of Chair and Chair-Elect. It is a short-term, ad hoc group typically comprised of two-three people. Candidates for the position were previously limited to CYFCC commissioners appointed by the City Council or School Board in alternate years. The City Attorney's interpretation is that provision is not absolute. Any commissioner is now eligible to serve in those positions.

The Chair-Elect traditionally serves as the next CYFCC Chair. Chair-Elect Garvey explained because she is the Director of the Department of Community & Human Services, it is not

appropriate for her to serve in that capacity. Rose Dawson & Margee Walsh agreed to serve on the Nominating Committee.

CYMP IMPLEMENTATION PLAN PRIORITIZATION & COMMITTEE WORK

To better define how CYFCC can foster the implementation of the Children & Youth Master Plan (CYMP), commissioners pursued their role through the lens of established CYFCC committees. Each committee met separately to determine which objectives they would take responsibility for and devise a course of action.

Budget & Finance

The Budget and Finance Committee recommended that its charge be restated to focus more on the overall CYMP and resources for the plan. Tasks would include working with other committees to understand their priorities, assessing the fiscal impact of action steps, and fostering an appreciation for the alignment of resources; devising creative funding strategies modeled after the successful experiences of other communities; and monitoring and advising CYFCC to assure consistent resources are applied to the CYMP.

Joyce Rawlings recommended a two-minute video that explains the charge to each committee as well as the CYMP. Marc Williams presented ideas regarding clarifying the charge.

Chair-Elect Garvey noted \$125,000 had been included in the proposed budget as a place holder and advised that more effort be invested in a definitive recommendation to the City Council as to how the monies will be used. City Council did not cut the \$125,000 but proposed no specifications as to its use. It was agreed an agenda item for the May meeting will be how the \$125,000 should be used. City Council will adopt the budget on May 7.

The Budget and Finance Committee also recommended that Action Step 1.2.1 *Make particular effort to focus resources, particularly information about and access to prenatal care, in areas of the city seeing higher than average percentages of births to single mothers, mothers with less than a high school education, and mothers not receiving prenatal care*, be the charge of the Advocacy & Policy Committee.

Advocacy & Policy

The Advocacy & Policy Committee noted cultural competency is at the individual level and hence, the unit of analysis should be the individual. Committee members were comfortable with the priorities for Goal 1 & 2 and recommended thinking in terms of phased tactics as well as what would be key performance indicators.

Outreach & Membership

The goal of Outreach & Membership will be not only populating CYFCC committees with youth, but looking at other boards and commissions to determine which provide for youth representation as well as those that should do so. This will require working out a system with the City Clerk and School Board Clerk to receive notifications when positions become available. The committee will provide orientation/training, create packets with talking points, and devise marketing tools. A major task will be creating videos of commission chairs discussing the need and reasons to serve and as well as videos of youth – hopefully by youth -- encouraging

their peers to serve. There will be a presentation at the May meeting about engaging youth. The committee agreed its focus should be CYFCC. After establishing a model for CYFCC, the focus will be other boards and commissions that have youth seats.

Research & Data

It was recommended that the subcommittee on cultural competency provided for in CYMP Action Step 3.4.1 be the responsibility of CYFCC rather than the Research & Data Committee. The Research & Data Committee will assist with other work tasks prescribed in 3.4.1, such as a report on the cultures that exist in Alexandria. Kendallee Walker noted that the diverse student population of T.C. Williams is a great microcosm of Alexandria as a whole. Jacqueline Coachman will pursue with Margee Walsh ethnicity data currently compiled by Alexandria City Public Schools (ACPS) that can be shared. The committee felt Action Step 1.2.4. *Collect and maintain accurate and reliable demographic data to monitor and evaluate the impact of culturally and linguistically appropriate services*, should be its domain as well as 4.4.4 (which provides for an annual satisfaction survey).

The Research & Data Committee further recommended that while 4.1.3 *Develop and early warning system* and 4.1.2 *Implement a cross-agency performance management system* should not be added to its work agenda, they are critical to the implementation of the CYMP. It advised that a separate committee/task force be established to guide the accomplishment of those action steps. Chair-Elect Garvey shared plans for a trip to Allegheny County, Pennsylvania to explore first-hand a system that enables the school system and human services agency to share data in real-time.

Implementation & Monitoring

The charge of Implementation & Monitoring will be monitoring the implementation of the CYMP, which is also the charge of City-Schools. Stacey Joyner, who is a member of the Implementation and Monitoring Committee as well as City-Schools, will keep the committee apprised of the discussions and decisions of City-Schools regarding monitoring.

Both Gwen Mullen and Gwendolyn Lewis recommended expanding the number of nonprofits and community groups supporting the CYMP. Are there any not participating? Data on nonprofits as well as children and youth themselves would be helpful to identifying the gaps in plan, especially since there are not enough nonprofits to reach all the children. Ms. Lewis also stressed the need of incorporating the middle school view. Ms. Mullen recommended expanding the number of community groups actively supporting the CYMP via outreach. Christy Martinez advised looking at the groups/clubs at T.C. Williams and making a determination of what is not there that is needed. Other concerns of the committee were how more progress can be achieved and more regular updates to the public can be accomplished, and how resources can be leveraged.

ADJOURNMENT

There being no further business, the meeting was adjourned.